

SD STATE PENITENTIARY - Sioux Falls, SD
START NOW !!!

Training class starts in 1+ weeks

\$9.75 per hour to start, varied hours.

Must be able to work with inmates.

Must pass background check (no convictions).

Must pass drug screen.

Full benefits: Medical, Dental, Vision, AFLAC, Flex Spending

JOB DESCRIPTION FOR SD STATE PENITENTIARY POSITION

1. Supervises inmates in food preparation and tray assembly. Ensures portions meet established guidelines. Ensures any special dietary requirements are fulfilled. Ensures timely and efficient meal service.
2. Assigns and coordinates work of inmates to promote efficiency of operations.
3. Trains inmates in methods of performing duties.
4. Obtains accurate population counts.
5. Maintains security. Ensures that all kitchen tools and equipment are returned to secure area. Ensures all keys are also returned.
6. Develops sanitation schedule and ensures inmates adheres to the schedule.
7. Oversees cleaning of kitchen and tray assembly area. In addition, oversees washing of kitchen utensils and equipment according to sanitary methods.
8. Keep records, such as amount and cost of meals served and hours worked by employees.
9. Requisitions supplies and equipment to maintain stock levels. Monitors stock levels. Reports any discrepancies in stock levels to Food Service Director.
10. Participates in the preparation and assembly of meals and food items.
11. Follows company's Standard of Operation for food handling and storage.
12. Determines work procedures, prepares work schedules and expedites workflow.
13. Performs other duties as assigned by Food Service Director.